



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Monday – September 9, 2013 - TAHOE**

## **AGENDA** **2:00 PM Closed Session** **2:30 PM Open Session**

**CIVIL SERVICE COMMISSION**  
JOHN COSTA  
RON LE DOUX, **Chair**  
DON NELSON, **Vice-Chair**  
ANDRAE RANDOLPH  
RICK WARD

Nancy Nittler, Personnel Director  
Kellie Craig, Executive Secretary

**Placer County Customs House**  
**775 North Lake Blvd.**  
**Tahoe City, CA**  
**530-581-6200**

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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### **2:00 PM ROLL CALL**

#### **CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

##### **I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. (Subdivision of (b)(1) of Government code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.02

### **2:30 PM OPEN SESSION**

#### **FLAG SALUTE**

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**
- II. AGENDA APPROVAL**
- III. MINUTES OF PREVIOUS MEETING – August 12, 2013**
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.
- V. OLD BUSINESS - None**
- VI. NEW BUSINESS**

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Health and Human Services and Veterans Services – Classification Specification Revision Request for Client Services Program Specialist I/II.
- C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Auditor-Controller, County Executive Office, Clerk-Recorder-Elections, Facility Services and Health and Human Services.
- D. Tahoe Department Operations – Update  
**(No action will be taken)**

**VII. COMMUNICATIONS** - Reports to the Commission are informational items only. **(No action will be taken)**

- A. Provisional appointment - None
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

**VIII. ADJOURNMENT**

**Civil Service Commission 2013 Meeting Schedule**

**Placer County Personnel – Training Room**

October 15, 2013  
November 12, 2013  
December 9, 2013